

Faith Baptist Church
Facilities Use Reservation Form and Fee Schedule
 (please print)

Request made by _____ Member of Faith? _____

Mailing Address: _____
 (include city and zip)

Phone Numbers: (Day) _____ (Evening) _____ (Cell) _____

Alternate Contact Person: _____ Phone # _____

Nature of Event to be scheduled _____

Expected number of adults _____ youth _____ children _____ **TOTAL:** _____

	FEE FOR MEMBERS	FEE FOR NON-MEMBERS	DATE(s) REQUESTED	TIME	DATE PAID
Deposit (refundable if building left in good condition)	\$100	\$100			
Sanctuary (Wedding Use Fee)	\$300	\$500			
Fellowship Hall / Gym	\$100	\$100			
Other (describe)	\$100	\$100			
Youth H.O.U.S.E.	\$100	\$100			
Building Supervisor (required for non-member events)		\$100			

The deposit is required and is refundable, if the building and grounds are left clean and in good condition—to be determined by the Building Supervisor.

A Building Supervisor, assigned and designated by Faith Baptist Church, is **required** to be on premises during all non-member events. The supervisor is not there to move furniture or clean up, but is there to see that policies are observed, church equipment is properly handled, and to control all use of sound system and other audio/video equipment. If you require any special furniture or equipment (tables, chairs, audio/visual equipment) please note it below:

I have read the policy governing the use of church properties of the Faith Baptist Church, Princeton, TX and agree to abide by all policies stated therein.

Signature: _____ Date: _____

----- *For office use only* -----

Church Staff Approval: (Has to approve date and a building supervisor)

Building Supervisor:

Signature: _____ Date: _____